

**BOARD OF EDUCATION**  
**WORK SESSION MINUTES**  
**NOVEMBER 4, 2009**

Started 5:35 PM

Present: All Board Members, Interim Superintendent Michael Marcelle, Superintendent of Schools Clifford Moses, Teacher Marianne Gribben

Reviewed invite to apply- Brochure & Application

Superintendent Search (5:35 - 6:17 PM)

Discussion of teacher involvement during resume review process - include all stakeholders?

BOE to do initial screening of applicants prior to resume committee.

Discussed the avenues that the BOE will utilize to advertise the opening.

Resume committee given critique sheets to complete individually.

BOE to do same sheets by a newly scheduled meeting for January 27<sup>th</sup>.

Composition of the committee:

3 Teachers- 1 from each building

2 CSEA Reps

1 Administrator

1 Management Confidential

1 Non-parent

3 Parents- 1 from each building

Committee members must sign a confidentiality agreement

John is going to contact Monica Duffy to draft such an agreement

Unions will pick from their perspective groups, PTSA will pick parents and BOE will pick the non-parent (through a raffle of sorts)

Mike Marcelle will notify the unions for their picks

Mike will check applications to make sure they are complete before forwarding to BOCES

Meeting on January 27<sup>th</sup> to be full executive session to keep applicants anonymity

Facility Improvement Plan (6:17-6:48 PM)

Mark distributed CD's with information about the project compiled by Pete & himself- great visuals for the coffee forums

Discussed content on the website

Setting up meetings with the different community groups on the project

Mark distributed an informational sheet on that can be used to help the BOE when they are in the community

Discussion of all the events the BOE will be attending to discuss the project with the community

Discussion of what BOE members will attend what coffee forums

Discussion of Mark's handout- fix the time error so can be distributed to the community

Goals (6:48-7:08 PM)

Put the draft on agenda for the business meeting for adoption

Discussion on the final goal on achievement

Moving our achievement goal to number one because that should be the BOE's main focus

Discussion on Achievement Committees

Discussion on Educational Neglect

Policies (7:08-7:39 PM)

Discussion on the graduation policy & the proposed amendment

Discussion to be continued at the business meeting

Discussion on our wellness policy in regards to possible changes & it's effectiveness

Discussion on the proposed sex offender policy-Agreed to have Monica look at

Purchasing Policy Discussion; would limit transfers by the Superintendent

Discussion of Superintendent contract

Other (7:39-8:12 PM)

Telephone system discussion

A couple of thousand for carousel repairs

Outgoing calls from classrooms are working

Discussion on switch situation

Having technology committee look at the phone system & switches

Contact Carousel to discuss phone issues (Cliff)

Discussion of the purview of the technology committee- a charge in relationship to the phone system

Discussion of the number of school days students are in class

Discussion on illness in school and sports try outs, etc.

Discussion of the district's absentee rate

Discussion of the vacant school nurse position

Discussion of workshop minutes & their needed approval at the business meeting

Discussion on the letter from the English department from last month's business meeting

Adjourned (8:12 PM)

MINUTES TAKEN BY BRADLEY ROOKE, BOARD MEMBER